



STATE OF INDIANA

MITCHELL E. DANIELS, GOVERNOR

J. ERIC DIETZ, EXECUTIVE DIRECTOR

DEPARTMENT OF HOMELAND SECURITY
INDIANA GOVERNMENT CENTER SOUTH
302 W. WASHINGTON ST., ROOM E208
INDIANAPOLIS, IN 46204

Emergency Management Training Course Announcement

The Indiana Department of Homeland Security will present the following course:

Introduction to Emergency Management

Who Should Attend?

Emergency management personnel, first response agencies (fire, law enforcement, emergency medical services, communication center personnel, etc.), hospitals, health department personnel, volunteer disaster agencies, and elected officials from all levels of government will benefit from a thorough understanding of the emergency management field.

Course Description

This 3-day course provides a basic understanding of the roles and responsibilities of the local community, state, and federal government in providing disaster assistance. The course provides an introduction to the principles of a comprehensive emergency management program and the integrated emergency management system. Included is an in-depth look at the phases of emergency management: prevention/preparedness, mitigation, response, and recovery. An overview of Indiana's comprehensive emergency management program is explained during this course.

A recommended prerequisite (not mandatory) to the course is FEMA's Independent Study #230-*Principles of Emergency Management*. This course can be taken online through FEMA's Independent Study office at <http://training.fema.gov/EMIWeb/IS/is230.asp>. Completing this recommended prerequisite will aid students in understanding the concepts and principles behind the emergency management system.

Administrative Information

This course will be conducted on **April 10th-12th, 2006 at the Emergency Management Training Academy, Grissom AFB, Peru, Indiana**. Student sign in will begin at 8:30 A.M. with the course scheduled from 9:00 A.M. to 6:00 P.M. daily, with a one-hour break for lunch.

There is no charge for attending this course, however students will be responsible for their own travel and meals. Refreshments will be provided. The Emergency Management Training Academy will provide lodging through direct billing arrangements with hotels that will be listed in the acceptance letter to be sent out upon registration for the course. No lodging is provided for students residing within 50 miles of the training location. Participants who reside over 50 miles from the training location are eligible for overnight lodging for courses which are more than one day in length. Only those participants who reside 75 miles or more from the training location are entitled to lodging the night before a course that begins at 9:00 A.M. Eligible students may call the Kokomo Hampton Inn, located at 2920 S. Reed Road, Kokomo, for lodging at 765-455-2900. **We have a block of rooms that will only be held until April 2nd**. Please let the Hampton know you are with the IDHS group.

To register, please complete a training application which can be found at <http://www.in.gov/dhs/training/>. Upon completion of the training application, please forward it to this office per the instructions indicated on the form. Class size is limited and you will be notified via email of your acceptance in the course. **Registration is due April 2nd** to allow time for the preparation of course materials.

Please circulate this training announcement to members of your emergency response community and other agencies, organizations or individuals having a role in emergency or disaster response.

If you have any questions regarding course registration, please contact Denise Clarke at (317) 234-4286 or declarke@dhs.in.gov.

Professionally,

Amy M. Lindsey
Manager
Emergency Management Training Branch